



OFFICE OF THE MAYOR

NOTICE TO PROCEED

November 14, 2022

Date

DIAMOND-EMPIRE MARKETING

Anonas Street, NDC Compound, Sta. Mesa,
Sampaloc, 063, Barangay 628,
Manila

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply, Delivery, and Installation of Air-Conditioning Unit for the Admitting Section - Pasig City Children's Hospital** under **Purchase Request No. 100-22-09-5994**, covered by **Purchase Order No. 22-10-2056** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator


Regine R. Reguya

Conforme: MICO IVAN L. LAO
Authorized Representative
DIAMOND-EMPIRE MARKETING

Date: Nov. 14, 2022